

WHEN DO YOU USE THE "EXCUSE" FORM?

- IF YOUR CHILD IS ABSENT, IT IS AN EXCUSE FORM.
- IF YOUR CHILD ARRIVES TO SCHOOL LATE, IT IS A TARDY FORM.
- IF YOUR CHILD NEEDS TO LEAVE SCHOOL EARLY, IT IS AN EARLY DISMISSAL FORM.

Do you need to use an "After School Pick-Up" form with an "Excuse" form when you are picking your child up early?
No, a tan form is sufficient.

EXCUSE CARD

Student Name _____

Grade & Teacher _____

Absence ___ Late ___ Early Dismissal _____
(Time of Dismissal)

Date(s) _____

Reason: _____

Parent Signature _____

EXCUSE CARD

Student Name _____

Grade & Teacher _____

Absence ___ Late ___ Early Dismissal _____
(Time of Dismissal)

Date(s) _____

Reason: _____

Parent Signature _____

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Student Name _____

Grade & Teacher _____

Absence ___ Late ___ Early Dismissal _____
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Student Name _____

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Reason: _____

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